

## GROUP RESERVATIONS CREDIT CARD CHARGE AUTHORITY

Please return to bree@laevents.com.au.

Guest name:			
Group booking name:			
Hotel name:			
Arrival date:		Departure date:	
Confirmation number:Room type:			
Rate per night: \$AUD			
Please select appropriate box(e	s) to confirm your booking	gand charge authority	
☐ Room only charges	□ Package cost only	☐ Group express check-in	□ Bond
☐ Room and breakfast charges	□ All charges incurred	☐ Other charges (please sp	ecify)
I, the undersigned, hereby auth are any outstanding charges as cancellation terms.	orise Crown Hotels Perth	to debit my credit card as de	stalled below in the event there booking as per the contracted
Please note, a service fee of 1.2% a prior to arrival via cheque or bank o	pplies to accounts settled by eposit. Please enquire for fu	rcredit card. Alternatively, payn ther information.	nents can be made up to ten business days
Card type:   Mastercard	□ Visa □ Ar	nex 🔲 Diners Club	III JCB
Card number:			Expiry date:
Name on card:		Signature on card:	
Cardholder email address:		***************************************	
Cardholder contact number:			

Conditions: CHECK IN REQUIREMENTS: Hotel registration and check in is available only to guests who are 18 years of age or over and are recorded on the reservation at the time of booking. A valid form of photo identification acceptable to Crown must be supplied in order to complete the check-in, which will be recorded by Crown. PAYMENT SECURITY: For guests providing a credit card, a pre-authorisation or prepayment is required to guarantee the accommodation in full. If staying in a premium room type, an additional credit card pre-authorisation of \$100 per night is required as security for any incidental costs, including damage associated with the room. In all other room types, an additional credit card pre-authorisation of \$100 per night is required as security for any incidental costs, including damage associated with the room. Please note, a service fee of 1.2% applies to all credit card transactions. REFUNDS / RELEASES. Card refunds generally take between 3-10 working days to process, and pre-authorisation releases take up to 3 idays to process, depending on the individual bank policies. ACCEPTABLE BEHAVIOUR: Crown has strict acceptable behaviour requirements as set out in our Check-In Policy available at www.crownlotels.com.au/crown-towers-perthycheck-in, www.crownlotels.com.au/crown-trept-perthycheck-in-policy or www.crownhotels.com.au/crown-promenade-perthycheck-in-policy. NON-SMOKING POLICY: Smoking in a non-smoking room will result in a cleaning fee and any additional costs associated with energency services attending the hotel being charged. Privacy Collection Statement: Crown Perth collects your personal information for purposes directly related to our functions or activities, including processing your hotel booking and associated services. If you do not provide this information we may not be able to provide you with these services. Your personal information and/or complain about a privacy breach.